



Jasper County Emergency Services District No. 4

PO Box 395
Jasper, Texas 75951

Meeting Minutes

The Jasper County Emergency Services District #4 Board of Commissioners held their regular monthly meeting on Thursday May 14th, 2026, at 6:00 at Lake Rayburn Fire Department Station 1, 2420 Wingate Blvd, Jasper Texas.

The following agenda items were discussed, considered and action taken as allowed under the provision of Government Code 551.127.

1. **Call to order and opening prayer-** The meeting was called to order at 6:04 pm by President Joe Morgan. VP Steve Smith gave the opening prayer.
2. **Roll call to establish quorum-** Member present were President Joe Morgan, VP Steve Smith, Sec/Treasurer Glendon Bennett, Commissioner Jeremy Duke. Commissioner Todd Parsons was absent. Quorum established.
3. **Public comment- Limited to 3 minutes;** None
4. **Consent Agenda Items**
 - a. **Approve the minutes for the regular monthly meeting held on Thursday April 9th, 2026.** Motion made by Sec/Treasurer Bennett to accept the minutes as presented seconded by Commissioner Duke. All in favor, the motion carried.
 - b. **Treasurers report.** Motion made by Commissioner Duke to accept the treasurers report as presented seconded by VP Smith. All in favor, the motion carried.
 - c. **Pay current bills-** Motion made by VP Smith to pay the current bills as presented seconded by Sec/Treasurer Bennett. All in favor, the motion carried.
5. **Action Items**
 - a. **Discuss and/or act on approving a resolution to allow billing for HAZMAT response and setting billing rates.** ESD Coordinator Brad Parsons presented the board with a resolution to allow the ESD to bill responsible parties on behalf of the district fire departments for future HAZMAT responses. Parsons cited the need for the resolution due to the cost incurred responding and mitigating these type incidents. A motion was made by Commissioner Duke to approve the resolution seconded by VP Smith. All in favor, motion carried.
 - b. **Discuss and/or act on approving turnout gear vendors as recommended by the ESD equipment committee.** The board was presented with a recommendation from the equipment committee to name Delta Fire and Safety along with Casco Industries as the vendors for future PPE purchases. A motion was made by VP Smith to accept the recommendation as presented by the committee seconded by Commissioner Duke. All in favor motion carried.



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- c. **Discuss and/or act on approving voting location sites for Harrisburg and Lake Rayburn Station 2-** After a brief discussion by the board a motion was made by Sec/Treasurer Bennett to continue to use these locations as voting sites seconded by Commissioner Duke. All in favor motion carried.
- d. **Discuss and/or act on accepting bids for East End Fire Department Station 1 remodel-** East End VFD Chief Corey Deavers submitted two bids for upgrades to Station 1 in Holly Springs. After a brief discussion Commissioner Duke made a motion to table the request until next months meeting and requested Chief Deavers to get clarification on the scope of work between the two bids seconded by Sec/Treasurer Bennett. All in favor, motion carried
- e. **Discuss and/or act on changes to criminal history/MVR consent form-** A motion was made by Sec/Treasurer Bennett to accept the changes to the consent form as presented by legal counsel seconded by VP Smith. All in favor motion carried.
- f. **Discuss and/or act on using a payroll service for ESD coordinator position-** VP Smith made a motion to approve using ADP for payroll service for the ESD coordinator position seconded by Sec/Treasurer Bennett. All in favor motion carried
- g. **Discuss and/or act on approving the 2025 ESD Audit-** The board was presented with the 2025 audit summary. Commissioner Duke made a motion to accept the 2025 audit performed by Mitchell Fontenot CPA seconded by Sec/Treasurer Bennett. All in favor motion carried
- h. **Discuss and/or act on liquidating Ford F150 surplus vehicle. -** Sec/Treasurer Bennett made a motion to donate the ESD surplus vehicle to the Texas Forest Service helping hands program seconded by Commissioner Duke. All in favor motion carried.
- i. **Discuss and/or act on District asset and ownership of property regarding Lake Rayburn Fire Department.** After a brief discussion with legal counsel Sec/Treasure Bennett made a motion to table taking action on the item at this time seconded by VP Smith. All in favor motion carried.

6. REPORTS

- a. **Board Members-**None
- b. **Coordinator-**
 - a. Handed out budget templates to each department to start preparing for 2027 budget planning. Budgets due at July meeting.
 - b. Gave update on status of the ESD FRO program application process. New protocols will be sent out over the next couple of weeks.
 - c. EMR class with TEEX is scheduled to begin in late July with skills held on October 9th-11th. Registration will be opening soon
 - d. Gave update on Water Rescue class scheduled for June 6th-7th. Reminded all departments to submit application for TFS reimbursement.
 - e. Discussed upcoming ICS 300 & 400 class coming up June 22nd-26th at the Beaumont EOC. Class is free and members can sign up through TDEM Blackboard.
 - f. Advised that any vehicle registrations that are due this month need to be turned in for processing.



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- g. Updated the Status of the PS Trax inventory software and the go live date of June 1. Departments need to begin logging in and familiarizing themselves with the system.

c. District Fire Departments

Rayburn Report-

1st quarter run report- 105 calls EMS- 55, Structure Fire-5, Brush Fire- 13, Vehicle- 11, False alarm-4, Other-10, Controlled Burn- 1.

April report- 20 calls, EMS-15, Structure Fire- 1, Vehicle-2. Other-2

Angelina Report-

April 22 Calls- EMS- 12, Fire/Other- 10. Chief Bennett gave update on repair of the water well at their station and scheduling of filtration system installation.

East End-

April report 1 call- Chief Deavers gave update on their Mother's Day fish fry fundraiser and advised the board they gave out \$6,000 in scholarships to graduating seniors.

Beech Grove-

13 Calls for April- Vehicle-1, MVA-2, Trees down-2, Med calls-8

Tri-Community-

15 calls for April- Med calls-12, Fire-3

- d. **Communications briefing-** None

- e. **EMR / EMS / ambulance briefing-** None

- f. **Honor guard briefing-** Todd Stott reported that the Honor Guard performed two details- Bells Across America and The Rayburn EMS dedication honoring Sam Job.

- 7. **ANNOUNCE THE DATE AND LOCATION OF NEXT MONTHS MEETING PLACE-** Next meeting scheduled for June 11th at Angelina River Fire Department located at 11865 Sam Rayburn Parkway, Jasper, Tx 75951

- 8. **ADJOURNMENT-** Motion made by Commissioner Duke to adjourn meeting seconded by VP Smith. All in favor meeting adjourned at 7:20 pm.

**Brad Parsons
Jasper ESD 4
Coordinator**